

<b>VOLUNTEER PROCEDURES</b>		912.00.0
VOLUNTEER ORIENTATION	Page 1 of 1	04/16/07

1. All orientation is mandatory.
2. Approved applicants will be required to attend the next Volunteer Orientation Program (VOP). The VOP will be held at least twice a year. The VOP will be conducted during the year when we have 3 or more applicants that are currently certified as Firefighter 1 or greater. The VOP in the last half of the year will be for all approved applicants at that time. Applicants that attend and complete the VOP will be notified of the next required training class.
3. Applicants with no firefighting certification or training must attend the Volunteer Recruit class. The Volunteer Recruit class will be held once a year. This class will start in the fall with the First Responder course and will continue with the Firefighter 1 class.
4. Applicants that have Firefighter 1 certification or greater will only have to attend a modified refresher-training program to be able to respond to emergency calls. This training will be held at anytime during the year that we have 3 or more applicants. This refresher will include the Blood Borne Pathogen training and instruction on how to complete the medical requirements per CCFR SOP's. This refresher will also include SCBA training including a mask fit test.
5. No applicant or Recruit is allowed to respond to emergency calls until he/she has completed all required training. Once all the training has been completed, the applicant/recruit will be assigned to a Station and a copy of their application and certifications will be forwarded to the Station Officer by the Volunteer Training Coordinator in a timely manner.

Submitted: Richard Darby, Volunteer Chief	Approved: Francis J. Ennist, Fire Chief
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